



KIMBRAE DRIVE, ROTOTUNA, HAMILTON

Phone: (07) 854 0546 Email: bookings@thepeak.co.nz Web: www.thepeak.co.nz

HIRER CONTACT INFORMATION

Organisation:

Your Name:

Phone:

Email:

Organisations Address:

Suburb:

City:

Post Code:

Thank you for choosing The Peak as your venue. Please complete the expression of interest form regarding your booking request. Centre management will review your request and respond in writing. Please email the form to bookings@thepeak.co.nz If you would like to discuss your request please call (07) 854 0546

Once the booking has been confirmed you will be required to complete a Hire Agreement which outlines all of our terms and conditions. You will need to appoint a Health and Safety warden who will be attending every booking and they will be required to complete an induction with a member of Peak staff.

Handy Info (subject to review and change)

Community Rates (for corporate rates please add an additional 15%)

The Peak has been divided into four basketball courts for fees and charges purposes.

Off Peak - \$30 (inc GST) per hour per court
(6am – 5pm and 9pm – 10pm across seven days)

Peak - \$45.50 (inc GST) per hour per court
(5pm – 9pm across seven days)

Public Holidays - \$45.50 (inc GST) per hour 6am - 10pm

Setting up and Packing away

It is the responsibility of each booking to complete their own setting up and packing away of equipment, seating and tables. Please keep our centre tidy by using the rubbish bins provided. Please book enough time to allow this to happen. If you would like some assistance to work out how much time to allocate please get in touch with The Peak team

The Peak Team

The Peak is a staffed facility, managed by the Rototuna Indoor Recreation Centre Trust. Our teams are available to assist you during your booking and are first aid trained for any treatment required.

Equipment Available included in your Hire

- 8 futsal goals - 12 volleyball poles and nets - 16 badminton poles, nets, shuttles and racquets - 8 netball posts
- 8 basketball hoops with shot clocks - 60 chairs - 8 trestle tables - 1 whiteboard - table tennis tables (paddles and balls)
- electronic scoreboards - volleyball dividing curtains - court dividing curtains - flip chart scoreboards
- pop up goals

At all times the conditions of entry for The Peak must be followed. Please sign your agreement.



Casual training information (for a duration of less than 4 consecutive weeks)

A minimum of thirty (30) days written notice is required to make changes or cancel a booking otherwise full fee charges will apply.

Dates Requested: _____

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Start Time							
Finish Time							
No. Courts							

N.B. When indicating times, please ensure you include time for set up and pack down of equipment. Refer to start and finish times on the first page of this booking request form.

Please let us know what equipment you will require. (Refer to list provided on the previous page)



Regular training information (For a duration of more than four consecutive weeks)

A minimum of thirty (30) days written notice is required to make changes or cancel a booking otherwise full fee charges will apply.

Dates Requested: _____

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Start Time							
Finish Time							
No. Courts							

N.B. When indicating times, please ensure you include time for set up and pack down of equipment.

Please let us know what equipment you will require. (Refer to list provided on the previous page)



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TOURNAMENT OR EVENT INFORMATION

Please include set up and pack down time with your request.

Date:	Start Time:	Finish Time:	No. Courts:
Date:	Start Time:	Finish Time:	No. Courts:
Date:	Start Time:	Finish Time:	No. Courts:
Date:	Start Time:	Finish Time:	No. Courts:
Date:	Start Time:	Finish Time:	No. Courts:
Date:	Start Time:	Finish Time:	No. Courts:
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Date:	Start Time:	Finish Time:	No. Courts:
Date:	Start Time:	Finish Time:	No. Courts:
Date:	Start Time:	Finish Time:	No. Courts:
Date:	Start Time:	Finish Time:	No. Courts:

Any fundraising please contact: bookings@thepeak.co.nz

Thanks for completing the booking request and signing your agreement to the conditions of entry.

**Please email it to
bookings@thepeak.co.nz**

**Phone: 07 854 0546
www.thepeak.co.nz**

Conditions of Entry

Entry

1. Anyone coming into the Centre must report to reception.
2. Entry into the Centre is user pays for the specific court space booked for the allocated time slot. Any person who has not paid will be asked to pay or leave.
3. Children under the age of 13 must be supervised by an accompanying adult

Safety

5. Follow the instructions of Centre staff at all times
6. Pick up all rubbish and place in bins provided
7. At all times shirts and non - marking sports shoes to be worn. No high heels.
8. Conditions of use for the sports equipment provided by the centre must be followed at all times. The hirer is responsible for setting up and putting away all centre sports equipment.
9. The Centre is monitored by CCTV cameras. Persons may also be photographed for training or promotional use. Rights to all such footage stays with the centre
10. Keep your belongings under supervision at all times. The centre takes no responsibility for any theft.
11. Any deliberate damage, or negligent use of the centre where damage is made, will be paid for by the user

Permitted

1. Yes to smiles and fun and yes to fair play
3. Yes to having a go at something new
4. Yes to being fit, healthy and active

Not Permitted

1. No cameras to be used in the changing rooms.
2. No food can be consumed on the courts
3. No chewing gum can be consumed in the centre.
4. No alcohol can be consumed inside, or on the grounds, of the centre. Intoxicated persons are not permitted in the centre.
5. No smoking or vaping inside, or on the grounds, of the centre.
6. No cooking in, or beside, the Centre unless prior arrangement with management.
7. No markings can be placed on the courts floor unless prior arrangement with management.
8. No chairs, stools or tables on the courts floor unless prior arrangement with management.
9. No items can be stuck to/attached to any part of the centre unless prior arrangement with management
10. No person, belongings or equipment can block any fire exits
11. No animals inside the centre, apart from guide dogs
12. No bikes, scooters and or skateboards are permitted into the centre and must be secured to the bike racks provided and no strollers or pams on the courts floor.
13. No person shall profit by teaching, coaching or training any person in the facility without prior consent of management.

Management

14. Any behaviour which is considered improper or disorderly will be acted upon and the person may be asked to leave. In the case of serious offences or criminal activity, police will be notified. Management reserves it right to refuse entry in the future and issue a trespass notice to persons concerned
15. Centre management has the right to review and change the conditions of entry as required

Name_____

Signature_____

Date_____